

Exhibit “B”

Hardship Loan Forgiveness

Family/Households that present and demonstrate extreme hardships that will have long term physical and mental negative effects on the household would be allowed to request an accelerated reduction schedule or complete loan forgiveness. Extreme hardships consist of Death of the primary income earner or other major contributing family member earning income to enable financial commitment fulfillment, terminal illness of a family member resulting in high medical cost/debt for treatment, and/or debilitating illnesses.

The Hardship Loan Forgiveness policy will allow for the acceleration or complete forgiveness of housing loans if the following is demonstrated:

- An extreme hardship condition is clearly established to the satisfaction of the review committee
- Demonstrated by documentation to substantiate the hardship.
- Demonstrated that there is no potential of the hardship being other than long term.

This decision is based solely testimony and documentation provided to the review committee documenting the hardship. The County feels that no purpose is served by further deepening the problem for the family by not responding to these requests. The review committee will review each individual case when presented.

The review committee would be at least three representatives of various County departments not initially involved in the housing loan process. County Departments would be represented as appropriate. The issue is to establish a consistent review process that remains fair to the constituent and fair to the taxpayers who fund this program.

It would apply to all County mortgages for affordable housing mortgages. Staffing would be provided by the Human services Department, Housing Division, which is responsible for convening the meeting, providing documentation related to the situation to include client provided documents, keeping minutes of any Committee sessions, assuring operation in the Sunshine with the exception information considered confidential and detrimental to the client, and follow up notifications to the parties involved.