1. CAPITAL ASSISTANCE APPLICATION

1.1. CAPITAL ASSISTANCE APPLICATION CHECKLIST

Name of Applicant: Charlotte County BOCC
Check one: New Applicant X Recurring Applicant _____

The following must be included in the Application for Section 5339 Capital Assistance in the order listed.

X **1.1** Capital Assistance Application Checklist (this form)

X **1.2** Applicant's cover letter

X **1.3** Governing board's Resolution

X **1.4** Form 424: Application for Federal Assistance

X **1.5** Exhibit A: Current System Description

N/A **1.6** Exhibit A-1: Fact Sheet (if grant is for vehicles/equipment)

X **1.7** Exhibit B: Proposed Project Description

X **1.8** Exhibit C: Public Hearing and Publisher's Affidavit (public agencies only)

X **1.9** Form C-1: Operating & Administrative Expenses

X **1.10** Form C-2: Operating & Administrative Revenues

N/A **1.11** Form C-4: Current Vehicle and Equipment Inventory (if grant is for vehicles/equipment)

X **1.12** Form C-5: Capital Request

X **1.13** Exhibit D: Leasing

X **1.14** Exhibit E: Federal Certifications and Assurances

N/A **1.15** Exhibit F: Certification of Equivalent Service (if grant is for non-accessible vehicles)

X **1.16** Exhibit G: Applicant Certification and Assurance to FDOT

X **1.17** Exhibit J: Standard Lobbying Certification Form

X **1.18** Exhibit K: FTA Section 5333(b) Assurance

N/A **1.19** Copy of the Title VI Plan (if agency has not previously submitted a Title VI plan)

If grant is for facilities:

X **1.20** Copy of cover letter sent with application submitted to Local Clearinghouse Agency/RPC Date: 12/19/16

N/A **1.21** Exhibit H: Protection of the Environment

FOR DEPARTMENT USE ONLY

Date: _____ Letter received from the Local RPC/Clearinghouse

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

GRANT APPLICATION

Charlotte County Board of County Commissioners submits this Application for the Section 5339 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

Charlotte County BOCC further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28, Florida Statutes) to indemnify, defend and hold harmless the Department and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this 10th day of January, 2017 with two (1) original resolutions or certified copies of the original resolution authorizing Charlotte County BOCC to sign this Application.

Charlotte County BOCC

By _____ Date 01/10/2017
William Truex, Chariman Charlotte County BOCC

APPROVED AS TO FORM AND LEGAL SUFFIENCY:_____
Janette S. Knowlton, County Attorney
LR 16-765

ATTEST:_____
Roger Eaton, Clerk of the Circuit Court and Ex-Officio
Clerk of the Board of County Commissioners

BUDGET AND ADMINISTRATIVE SERVICES DEPT.
18500 Murdock Circle | Port Charlotte, Florida 33948-1068
Phone: 941.743.1551 | Fax: 941.743.1286

RESOLUTION
2017 -

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA, AUTHORIZING THE EXECUTION OF CERTAIN TRANSIT DEPARTMENT GRANT CONTRACTS AND DOCUMENTS.

RECITALS

WHEREAS, the Charlotte County Board of County Commissioners ("Board") has the authority to apply for and receive Transit grants including those from the Federal Transportation Administration, the Florida Department of Transportation, and the Commission on the Transportation Disadvantaged Trust Fund Grant; and

WHEREAS, the Board participates in these programs through the grant application process; and

WHEREAS, such grant applications and associated contracts and documents often contain schedules requiring submittal by certain dates, usually representing an extremely short time frame; and

WHEREAS, in order for the County's Transit grant contracts and documents to be submitted in a timely fashion, the Board desires to authorize the County Administrator or his/her designee to execute certain required grant contracts and documents.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Charlotte County, Florida:

1. This resolution applies to Federal Programs under 49 U.S.C. Section 5339, as well as the aforementioned grants from the Federal Transit Administration, the Florida Department of Transportation, and the Florida Commission on the Transportation Disadvantaged.
2. The accompanying grant applications, supporting documents, and assurances to the Florida Department of Transportation are approved.
3. The Chairman of the Charlotte County Board of County Commissioners, or the Vice Chairman, is authorized to sign the applications and accept a grant, unless specifically rescinded.

4. The County Administrator, or his/her designee, is hereby authorized to execute grant contracts and other required grant documents for the above referenced Transit grants.

PASSED AND DULY ADOPTED this 10th day of January, 2017.

BOARD OF COUNTY COMMISSIONERS
OF CHARLOTTE COUNTY, FLORIDA

By: _____
William G Truex, Chairman

ATTEST:
Roger Eaton, Clerk of
Circuit Court and Ex-Officio Clerk
of the Board of County Commissioners

By:_____
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By:_____
Janette S. Knowlton, County Attorney
LR 16-768

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
	N/A

5a. Federal Entity Identifier:	5b. Federal Award Identifier:
N/A	

State Use Only:

6. Date Received by State:	7. State Application Identifier:
	1001

8. APPLICANT INFORMATION:

* a. Legal Name: Charlotte County BOCC

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
59-6000541	0402234630000

d. Address:

* Street1:	18500 Murdock Circle
Street2:	
* City:	Port Charlotte
County/Parish:	
* State:	FL: Florida
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	33948-1068

e. Organizational Unit:

Department Name:	Division Name:
Budget and Administrative Serv	Transit

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:		* First Name:	Richard
Middle Name:			
* Last Name:	Kolar		
Suffix:			

Title: Sr. Division Manager

Organizational Affiliation:

* Telephone Number:	941-833-6236	Fax Number:	941-639-7279

* Email: richard.kolar@charlottecountyfl.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.526

CFDA Title:

Section 5339 Rural Areas Capital Assistance

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

N/A

Title:

N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

Charlotte County Map.pdf

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Section 5339 Small Urban Bus & Bus Facilities Capital Assistance Grant-Construction on Veterans Blvd Transit Facility. The facility will house all Operational and Admin. staffs, dispatch, and drivers

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: 17
* b. Program/Project: 13

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 10/01/2017
* b. End Date: 09/30/2018

18. Estimated Funding ($):

* a. Federal	172,261.00
* b. Applicant	21,532.50
* c. State	21,532.50
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	215,326.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:
* First Name: William
Middle Name:
* Last Name: Truex
Suffix:
* Title: Chair Charlotte County BOCC
* Telephone Number: 941-743-1300
Fax Number:
* Email: Bill.Truex@charlottecountyfl.gov
* Signature of Authorized Representative:
* Date Signed:

ATTEST:
Barbara T. Scott, Clerk of Circuit Court and Ex-Officio Clerk to the Board of County Commissioners

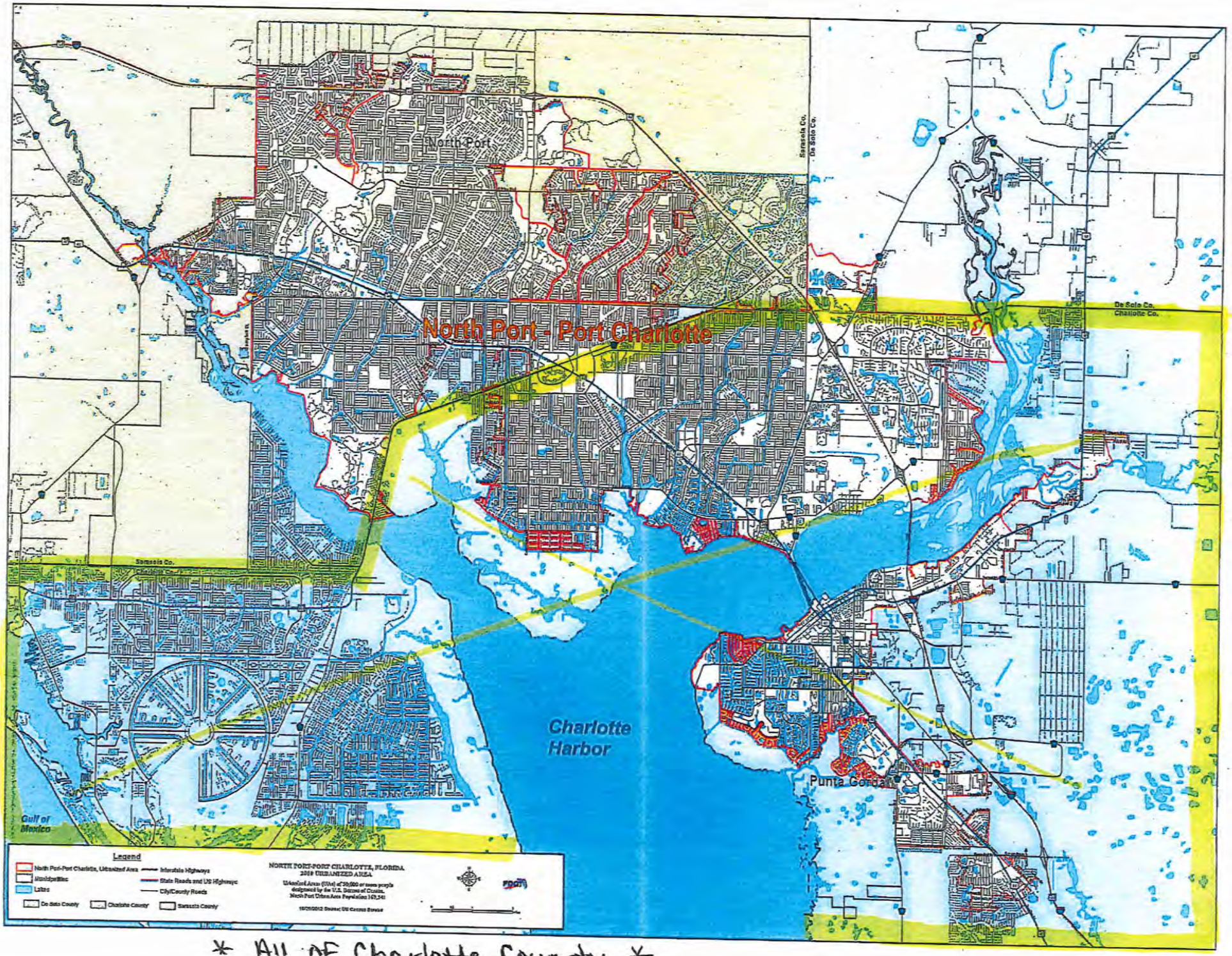
By: _____
Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
COUNTY ATTORNEY
LR 16-768

5339 SF424 Capital

#14 Charlotte County, Englewood, and Punta Gorda



* All of Charlotte County *

1.5 EXHIBIT A: CURRENT SYSTEM DESCRIPTION

1. What is a general overview of the organization including its mission, program goals and objectives?

   Charlotte County Transit Division (CCT) is a unit of County Government and has been the Community Transportation Coordinator since 1984. Services are provided through the Budget and Administrative Services Department. Operations are housed in a free standing building at 25490 Airport Road in Punta Gorda FL 33950. The building is owned by the Charlotte County Board of County Commissioners. Transit employs 12 employees, none of whom operate buses. All drivers are contracted. Charlotte County Transit is a Demand Response System for point-to-point and subscription route riders. The mission of the Charlotte County Transit Division is to fulfill state mandate under 427 FS, and to coordinate as much governmentally funded and other agency transportation as possible, in a safe, efficient, and dignified manner. This concurrently includes our commitment to Public Transportation which is a total para-transit system.

   The general public has several different means of being referred to Transit Division services: Contracting agencies provide assistance and referral; the 211 referral and information number; public hearings; word of mouth; and high profile rebranding of the buses in the community. CCT has a brochure for local distribution and local outreach that was developed by staff, and is widely circulated in Charlotte County. It explains the availability of Non-Sponsored and general public trips. Distribution will be through various public and private agencies. Organizational outreach provides a great deal of information about Transit Division to the general public. The County Web site and smart phone applications also serve to spark interest in service.

   Due to 49 USC 5310 funding, 49 USC 5311 funding, Rides Grants from the Commission for the Transportation Disadvantaged (CTD) and Charlotte County governmental contributions, non-sponsored individuals are offered the same ride availability as those who are funded agency clients. At this time, Transit Division is providing approximately 1200+ trips per month to non-sponsored individuals under the Transportation Disadvantaged Trust Fund grant for rides and over 200+ trips with Section 5311 Rural funds. Some of these are group trips for groceries while others are individual trips. Transit Division has elected to use all such available funds to directly fund rides. CCT software is being updated continuously to accurately reflect the Non- Urban areas.

2. What is the organizational structure, type of operation, number of employees, and other pertinent organizational information? Is the organization a government authority or a private non-profit agency? Include an organizational chart that shows the positions that are involved in the transit department i.e. fleet manager, vehicle maintenance. The organizational chart may be placed after this exhibit.

   The organizational structure is County Government, type of operation is Demand Response, number of County Employees 12 and 34 Contract Drivers. See the attached Organizational Chart.

3. Who is responsible for insurance, training and management, and administration of the agencies transportation program?

   Charlotte County Government is responsible for the insurance. Charlotte County Transit Staff is responsible for the training, management and administration of the Transportation Programs.

4. Who provides maintenance for the vehicles? Is it outsourced? What type of Preventative Maintenance work does the agency do on-site?

   Charlotte County Fleet Maintenance Staff is responsible for the maintenance of all Transit Vehicles. The actual work performed for repair, lifts and standard Maintenance is done in-house and in concert Joe's Automotive Repair. Charlotte County Fleet Maintenance (CCFM) performs all C inspections. Some of the mechanical and A service work is outsourced to Joes Automotive Repair and Access Able assists with some lift repair. Charlotte County Fleet Maintenance performs both A and C preventative maintenance along with any additional repairs required as we have trained technicians on staff.

5. What is the agency's current number of transportation related employees?

   Transit employs 12 employees, none of whom operate buses. All drivers are contracted. Charlotte County Transit is a Demand Response System with approximate 34 total drivers.

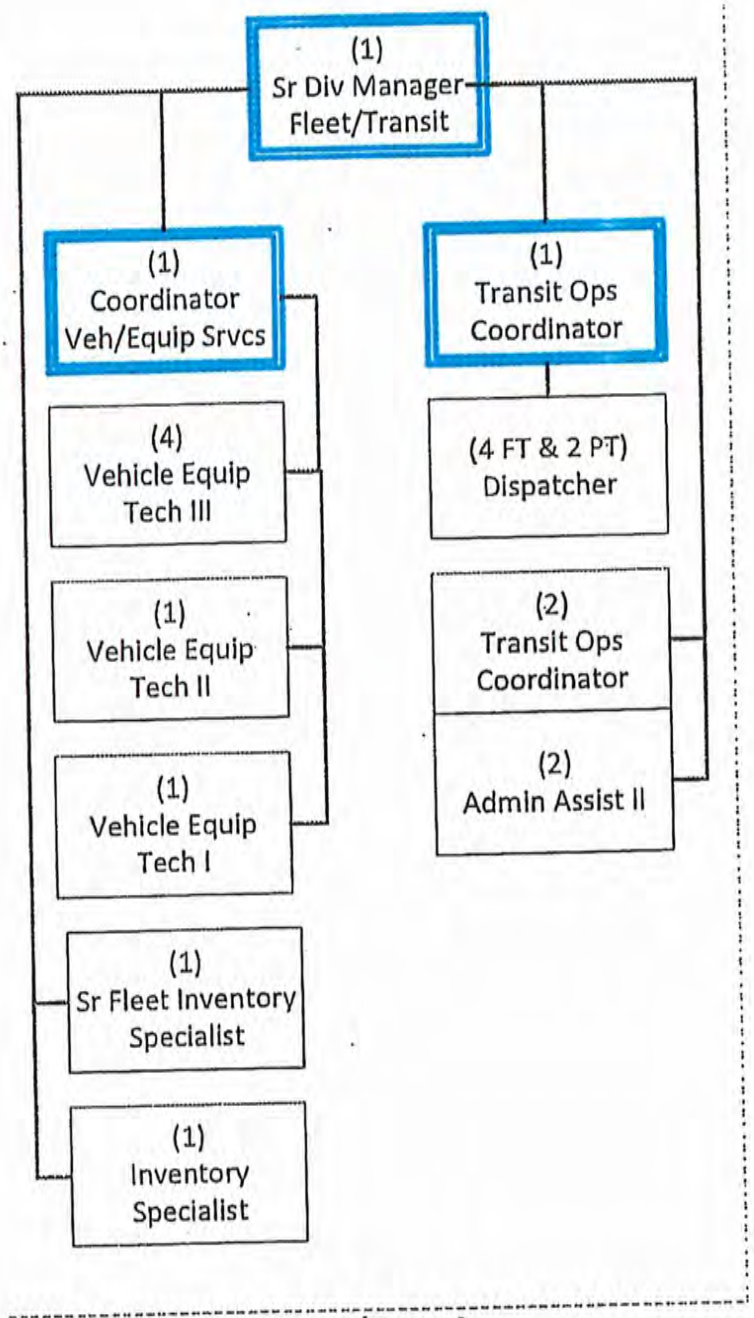
6. What is a detailed description of service routes and ridership numbers?

   Charlotte County Transit Division provides several categories of service, including daily Congregate Meal routes in Charlotte Harbor, as well as daily shopping routes serving most points in the service area on at least a weekly basis. These routes are on a subscription basis as are daily routes serving the Visually Impaired Persons Program and Community Resource Network of Florida. (CRN)

   Service is provided 3 days a week to Bay Pines Veterans Hospital in Clearwater and the Veterans Administration Clinic in Fort Myers by means of a coordinated operator's agreement with the Charlotte County Veterans' Council. Service to medical facilities in Sarasota, Tampa, and Clearwater is provided to the various agencies as well as Veterans in this program. The Veterans' Council of Charlotte County provides volunteer drivers, while Transit provides two vehicles, fuel, repairs, insurance, dispatch services and scheduling.

   Other vehicles are being operated by Operation Cooper Street, the Charlotte County Veterans' Council on its routes, the Port Charlotte Cultural Center, Charlotte County Homeless Coalition, and other non-profit entities in the same fashion described above. Ridership during the last reporting period was 115,688 trips. Charlotte County Transit Division is planning an increased number of trips during Fiscal Year 2018, with emphasis being placed on extensive marketing and becoming more involved in local community events.

   If the applicant is a Community Transportation Coordinator (CTC), **relevant pages** of a Transportation Disadvantaged Service Plan (TDSP) and Annual Operating Report (AOR) containing the above information may be provided here. Please do not attach entire documents.



Fleet/Transit

County:	Charlotte
CTC:	Charlotte County BOCC Transit Division
Contact:	Jerry Livingston 25490 Airport Road Punta Gorda, FL 33950 941-764-5502
Email:	jerry.livingston @charlotecountyfl.gov

Demographics	Number
Total County Population	173,115
Potential TD Population	133,659
UDPHC	1,305

Florida Commission for the Transportation Disadvantaged

Trips By Type of Service	2014	2015	2016
Fixed Route (FR)	0	0	0
Deviated FR	0	0	0
Ambulatory	81,498	61,186	69,683
Non-Ambulatory	6,376	4,051	5,870
Stretcher	0	0	0
School Board	0	0	0
TOTAL TRIPS	87,874	65,237	75,553

Passenger Trips By Trip Purpose			
Medical	29,204	12,537	15,128
Employment	961	3,671	7,534
Ed/Train/DayCare	24,106	22,564	21,197
Nutritional	10,357	12,472	14,457
Life-Sustaining/Other	23,246	13,993	17,237
TOTAL TRIPS	87,874	65,237	75,553

Passenger Trips By Funding Source			
CTD	48,550	40,983	48,015
AHCA	11,185	0	0
APD	0	0	0
DOEA	7,605	7,499	7,295
DOE	0	0	0
Other	20,534	16,755	20,243
TOTAL TRIPS	87,874	65,237	75,553

Vehicle Data	2014	2015	2016
Vehicle Miles	394,323	434,531	516,678
Revenue Miles	329,837	363,138	442,132
Roadcalls	56	57	56
Accidents	0	1	1
Vehicles	39	35	36
Driver Hours	41,775	29,094	34,938

Financial and General Data			
Expenses	$1,988,243	$1,577,330	$1,737,952
Revenues	$1,988,243	$1,581,664	$1,737,952
Commendations	8	27	0
Complaints	67	209	124
Passenger No-Shows	865	1,140	2,058
Unmet Trip Requests	229	407	1,159

Performance Measures			
Accidents per 100,000 Miles	0.00	0.23	0.19
Miles between Roadcalls	7,041	7,623	9,226
Avg. Trips per Driver Hour	2.10	2.24	2.16
Avg. Trips per Para Pass.	12.21	71.61	57.90
Cost per Trip	22.63	24.18	23.00
Cost per Paratransit Trip	22.63	24.18	23.00
Cost per Driver Hour	47.59	54.21	49.74
Cost per Total Mile	5.04	3.63	3.36

CHARLOTTE COUNTY TRANSPORTATION DISADVANTAGED SERVICE PLAN & CHARLOTTE COUNTY COORDINATED PUBLIC TRANSIT-HUMAN SERVICE TRANSPORTATION PLAN

FY 2016/2017 – FY 2020/2021

9/8/2016

Approved by the Charlotte County Transportation Disadvantaged Local Coordinating Board

II. SERVICE PLAN

A. Operations Element

1. Types, Hours, and Days of Service

The Charlotte County Transit Division (CCTD) provides ambulatory and wheelchair transportation services in a non-discriminatory fashion. Fares and service availability are the same for both ambulatory and wheelchair bound individuals. Subscription routes are operated for congregate dining and mental health outpatient services. Point to point, on demand services are provided for medical services, employment programs as well as other life sustaining purposes. Grocery shopping trips have been reintegrated into small group and individual trip scheduling with the use of the RouteMatch dispatch software which optimizes this service, giving clients the ability to change destination and schedule customized group service.

A contractual System Safety Plan is administered by the CTC to assure continuation of uniform service delivery. Additional contract specifications for drug testing and on-time reporting have been added to the contract. Operators "subscribe" to the Transit Division's approved drug testing policy, and are able to buy services under the same contract as the county. The Transit Division has revised the drug policy to comply with the FTA.

Group trips are provided at a lower rate than individual trips (advance reservation or demand response). Those rates are fully discussed in the rate element. Group trips are defined as those that occur when three or more passengers ride together in one vehicle to a single destination and from a common pick-up point.

Subscription trips are those routes to common destinations such as congregate dining facilities or grocery stores, wherein the same general group of riders is transported on the same daily, weekly or mixed day schedule. Such trips are liable to frequent changes by way of temporary cancellations and additional new passengers. These trips are provided to the various client groups as previously discussed.

The Transit Division and its operators provide curb-to-curb service whenever practicable, and door to door when made necessary because of passenger disability or frailty. The transport of children and escorts is addressed at length in the policy element. Also discussed in detail in the policy element are standards for Driver Dress and Uniform, Complaints, Grievances, Private Property, On Time Performance, No Shows, Accident Reporting, Maintenance Priorities, Vehicle Usage, Trips Prioritization, Social Benefit Trips, Passenger Medical Condition, Substance Abuse, and handling of Blood Borne Pathogens:. An operating policy regarding the handling of oxygen handling equipment is also included. Securement fixtures have been installed in all buses pursuant to that policy. Additionally, the Local Coordinating Board has adopted measurable standards for accidents, road calls, and complaints.

2. Accessing Services

The CCTD requests 24-hour notice for transportation appointments and route changes, but can, and frequently does, provide same day service. This is due in no small part to dispatch flexibility and RouteMatch dispatch software. The CCTD requests cancellation calls "as early as possible," but does not penalize the client or agency for late calls. Chronic "no shows" are referred back to their sponsor agencies for counseling, and/or reassessment. A no-show policy has been developed by the Local Coordinating Board and adopted by the Transit Division as departmental policy.

A copy of the No-Show policy appears in the policy element.

Transit Division office hours are from 7:00AM to 4:00PM Monday through Friday; the transportation hours are from 6:30AM to 6:00PM Monday through Friday; 9:00AM to 6:00PM on Saturday; and no Sunday service. The CCTD is closed on all federal and county holidays.

All Service calls come in on (941) 575-4000, which handles up to 50 calls at the same time.

Backup service for internal Transit Division operations comes from a pool of spare equipment staffed by office personnel.

Eligibility for TD Trust funds, at this writing, is determined by the criteria established by the individual agencies referring new non-sponsored clients by calling the Transit Department directly, and are accessed by the most appropriate agency. Eligibility requirements for the use of Transportation Disadvantaged funded trips were established by the LCB on July 23, 1997. Generally stated the policy is that no other funding for the trip is available, no friends or relatives are available and fixed route public transportation is not available. A complete policy is included in the policy element in Appendix D.

A copy of the Charlotte County Prioritization Policy for Non-Sponsored Trips approved by the Local Coordinating Board appears in Appendix E. The prioritization policy was approved at the January 20, 2011 meeting of the Charlotte County Transportation Disadvantaged Local Coordinating Board and reads in part:

Utilization of Charlotte County Transit Department resources, including but not limited to, personnel, equipment, and funding sources used in the provision of rides for Transportation Disadvantaged individuals in Charlotte County shall be prioritized as follows:

Priority 1- Individual Medical Trips
Priority 2- Group Trips for Groceries and Congregate Meals
Priority 3- Trips for Employment Purposes
Priority 4- Trips for Adult Education
Priority 5- Social and Non-Essential Shopping

Contract rides shall be used primarily for Priority 1 trips. Individuals prioritized in this fashion shall be afforded rides within the limits of Charlotte County Transit Division's ability to deliver service in an ambulatory or wheelchair mode without regard to age, sex, race, or ethnic origin.

3. Transportation Operators and Coordination Contractors

- Charlotte County Veteran's Council (Coord Vol Op)
P.O. Box 380964
Port Charlotte, FL 33938
Jim Carstairs (941) 235-1562

The Charlotte County Veteran's Council operates two (2) nine passenger commuter vans supplied by CCTD. The Transit Department has included the Veteran's Council in its capital replacement plan. These vehicles were funded under FTA Section 5310 and the Charlotte County Board of County Commissioners. The Transit Department provides all fuel, repairs, insurance, driver training as well as other operating supports to this operation. Hours of operation are 6:00AM through 6:00PM Monday through Friday.

- The Cultural Center of Charlotte County (Coord Vol Op)
2280 Aaron Street
Port Charlotte, FL 33952
Marcia Gore (941) 625-4175

The Cultural Center Program uses a coordinated partner sedan to provide trips to seniors for medical, shopping and programs at the Cultural Center. Hours of operation as needed.

- New Operation Cooper Street (Coord Vol Op)
650 Mary Street
P.O. Box 510963
Punta Gorda, FL 33951
Margaret Forde (941) 639-3034
New Operation Cooper Street operates an 11-passenger van provided by the Transit Department, in the same fashion as the Veteran's Council, for their own senior and youth day care programs and other coordinated work. Hours of operation as needed.

-Charlotte County Homeless Coalition (Coor Vol Op)
1476 Kenesaw Street, Port Charlotte
P.O. Box 380157
Murdock, FL 33938
Tracy Hille (941) 627-4313

Homeless Coalition operates a 9- passenger van provided by the Transit Department, in the same fashion as the Veteran's Council, for their own programs. Hours of operation as needed.

- Ameditrans, Inc. (Contract Operator for Driver/Bus Washer Services)
4075 Tamiami Trail
Port Charlotte, FL 33952 ***COUNTY BID PROCESS***
Charles Moreno (941) 625-0117

Ameditrans is an ambulatory and wheelchair service provider. They subscribe to the System Safety Plan developed by the CCTD. Ameditrans provides the County with driver services in

County vehicles for Charlotte County Transit.

Each of the contract operators undergoes an annual System Safety/Contract Compliance review identical in format to the FDOT review. Copies of these reviews are available upon request.

4. Public Transit Utilization

Charlotte County has developed a general public transit paratransit system and service became available January 2, 2001. Charlotte County Transit public transit provides curb-to-curb service in all areas of Charlotte County. Much of the design of this service was based on the existing Transportation Disadvantaged system, and ADA complimentary trips are not an issue, because such trips are handled in mainstream service delivery. All vehicles are accessible, making this feasible. Fares are $2.00 per one-way trip, and Transportation Disadvantaged clients are eligible for a $1.00 discount. About 10.5% of the ridership of the system consists of Transportation Disadvantaged clients using the system for trips the LCB have not prioritized for funding.

Medical	20%
Employment	10%
Education/Training/Daycare	28%
Nutritional	19%
Life-Sustaining/Other	23%

A Charlotte County Transit brochure containing fares, policies, and giving a detailed description of the system is located in Appendix A.

5. School Bus Utilization

There is not a Joint Use School Bus Program existing between the Charlotte County Transit Division and the District School Board of Charlotte County.

6. Vehicle Inventory

The May 12, 2016 inventory for the Transportation Disadvantaged program is located in Appendix G of this document.

1.7.EXHIBIT B: PROPOSED PROJECT DESCRIPTION

1. How will a grant award be used? More hours? Larger geographic area? Shorter headways? More trips? Please explain in detail.

   Charlotte County Transit is preparing to move from 25490 Airport Rd in Punta Gorda FL to a more centralized location off Veterans Boulevard. This will provide ample space for a new Transit Facility and parking for all the buses. It is located adjacent to the Fuel site and only blocks away from the Maintenance Facility. Moving geographically closer to the main cross road of the County will create shorter deadhead miles. The move will provide additional time to serve clients and offer additional trips. This move will give Transit a home which has easy access to all of Charlotte County.

   CCT has submitted an equity analysis included in the current Title VI submission. It is attached to this document.

2. If a grant award will be used to construct bus related facilities specifically explain how it will be used in the context of total service.

   Charlotte County Transit is preparing to move from 25490 Airport Rd in Punta Gorda FL to a more centralized location on Veterans Boulevard. This will provide ample space for a new Transit Facility and parking for all the buses. It is located adjacent to the Fuel site and only blocks away from the Maintenance Facility. Moving geographically closer to the main cross road of the County will create shorter deadhead miles. The move will provide additional time to serve clients and offer additional trips. This move will give Transit a home which has easy access to all of Charlotte County.

   The Facility will house all Transit Operational and Administrate staffs, dispatch, scheduling, drivers, grants, safety and security and supervisory staff.

3. If this grant application is for a vehicle/equipment, provide a detailed explanation of the need for the vehicle and provide evidence of the need.

   N/A

4. If the grant application is for a vehicle/equipment, is the intent to replace existing vehicles/equipment or purchase additional vehicles/equipment? Provide details.

   N/A

5. Identify any vehicles/equipment being replaced and list them on the "**Current Vehicle and Transportation Equipment Inventory**" form.

   N/A

6. If the grant application is for a vehicle/equipment, describe how vehicles will be maintained without interruptions in service (who, what, where, and when).

   N/A

7. If the grant application is for a vehicle/equipment and if the vehicles and/or equipment are proposed to be used by a lessee or private operator under contract to the applicant, identify

the proposed lessee/operator.

a. Include an equitable plan for distribution of vehicles/equipment to lessees and/or private operators.

N/A

8. How are you providing a service that the CTC cannot? Provide detailed information supporting this requirement.

Charlotte County Transit is the CTC.

9. Who will drive the vehicle, number of drivers, CDL certifications?

All drivers are contracted through ***Ameditrans, Inc. (941)-625-0117*** www.ameditrans.com. *Charlotte County Transit is a Demand Response System with approximate 34 total drivers. All drivers possess CDL's with Class C or better with endorsements for passengers and airbrakes.*

10. If the grant application is for bus related facilities, please provide any pertinent documents that may be on record, to make a determination on such things as reasonableness of cost, sufficiency of preliminary engineering and design work completed.

CCT's current site is shared with the Charlotte County Sherriff's Office. The CCT site has always been a temporary solution. The Charlotte County Sherriff's Office Masterplan states that it will be taking the CCT location back in 2017.

CCT's new facility will be a location for all the operational and administrative staff, dispatch, scheduling, the drivers will have a location for training, and a conference room for meetings which will allow discussions of all safety and security issues and updates.

CCT has identified the ***location (see the attached map)*** *and is in the process of putting together the needs, requirement, size, space of the Facility. It is located adjacent to the Fuel site and only blocks away from the Maintenance Facility.*

11. If the grant application is for bus related facilities, please provide a full, detailed scope of the project, including but not limited to a project schedule, construction days, method of procurement, etc.

We are in the preliminary stages of this project and are basing our costs on neighboring Counties which have just completed new buildings. We estimate total project cost to be in the range of $2,500,000 - $3,100,000. This will cover Project Management, Design, Land and Construction. There are two buildings on the property that will need to be torn down because they are not adequate for use.

See attached the independent cost estimates for the construction of the Veterans Blvd Transit Facility are from the National Cooperative Highway Research Program.

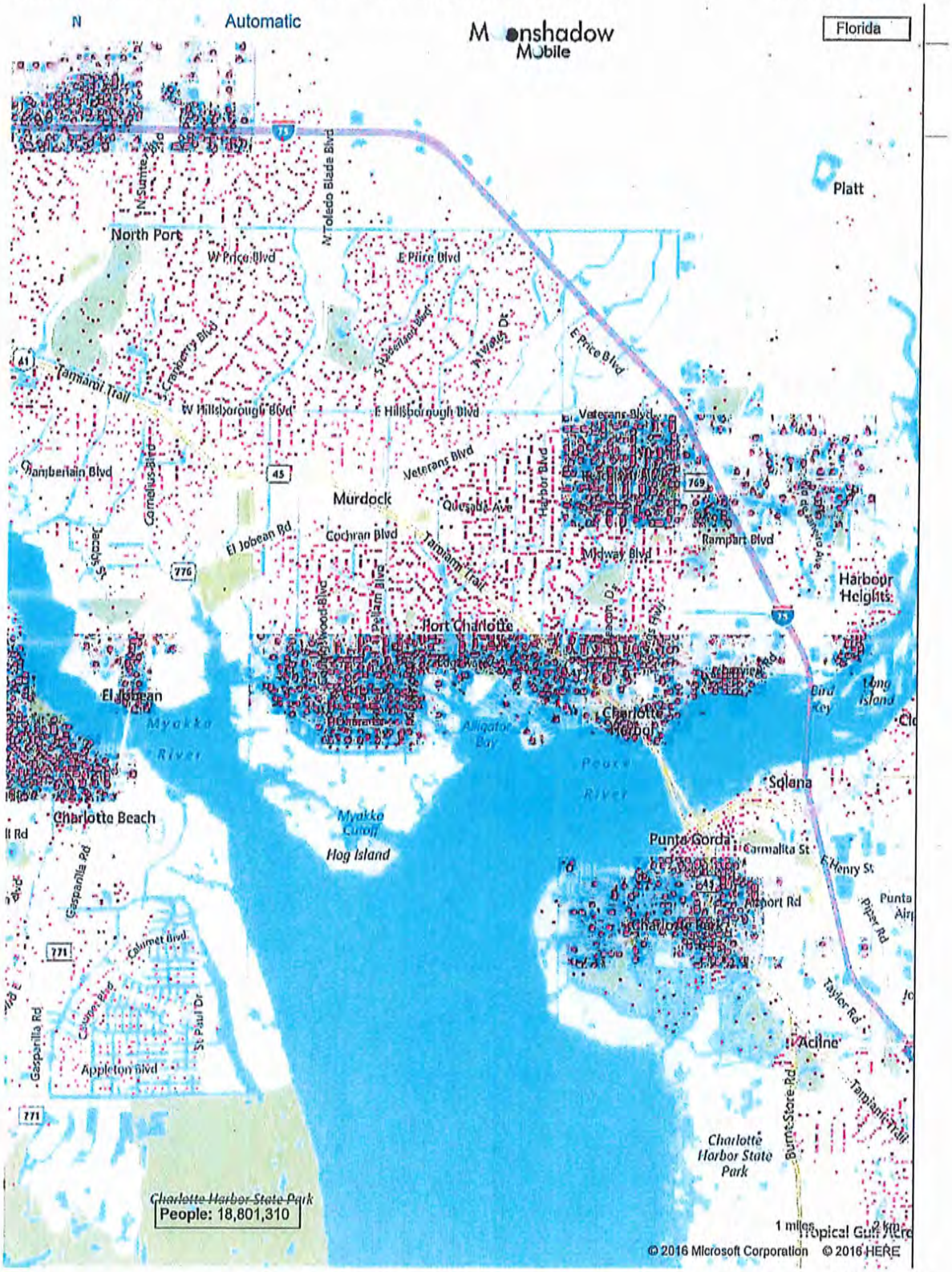
However, we estimate this site work to be projected at a total at best $302,000. This is the highest estimated cost for a project to which we will be buying a clean made to order building site, thereby if things go as we initially plan, we should be able to reduce this amount by $100,000. There is one building on the property that will need to be torn down because it is not adequate for use. The minor demolition cost for the one building is

estimated is $11,050, which is a far price. The Substructure, Shell, Design etc., are within expected values.

Method of procurement: CCT will follow the Charlotte County purchasing guidelines outlined in its procurement plan and in line with the FTA Circular 4220.1F and FDOT Guide for Professional Services and Architectural Engineering Service Federal Clauses pertaining to construction contracts. The Charlotte County (CC) Purchasing Plan already incorporated the Federal Certifications in its purchasing plan and it will follow it as we are going forward with all states of the project. CCT is funding this project by 80/20 with FTA Section 5339 Funding and the county's eligible cost. The 5307 Grant and the TD Grant will also be contributing to the new transit facility.

CCT will be applying for the Transportation Development Credits from FDOT for additional funding to cover the project cash match. Project schedule start is estimated in the Spring 2017; with the county going out to bid on the design with estimated completion date Fall 2018

Note: If the grant application is for bus related facilities, the project activities must be sufficiently described to assist the reviewer in determining eligibility under this program.


N
Automatic
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North Port
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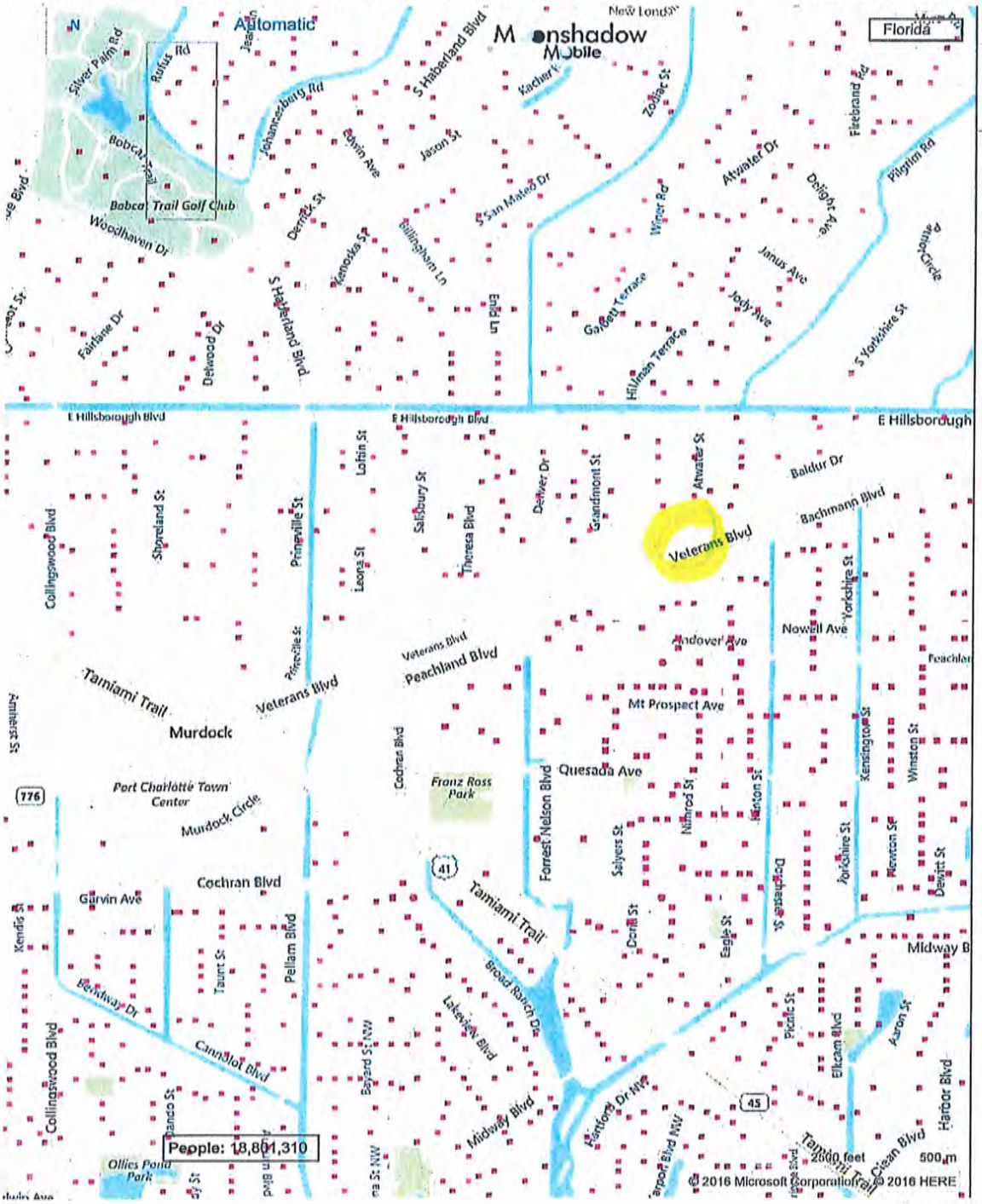
N Toledo Blade Blvd
Tamiami Trail
W Hillsborough Blvd
E Hillsborough Blvd
Veterans Blvd
Chamberlain Blvd
Murdock
Cochran Blvd
El Jobean Rd
Tamiami Trail
Midway Blvd
Rampart Blvd
Harbour Heights
Port Charlotte
El Jobean
Myakka River
Charlotte Harbor
Peace River
Solana
Charlotte Beach
Myakka Cutoff
Hog Island
Punta Gorda
Carmalita St
E Henry St
Airport Rd
Piper Rd
Taylor Rd
Acline
Burnt Store Rd
Tamiami Trail
Charlotte Harbor State Park
Appleton Blvd
Gasparilla Rd
Calumet Blvd
St Paul Dr
Charlotte Harbor State Park
People: 18,801,310
1 miles
2 km
© 2016 Microsoft Corporation © 2016 HERE


Automatic
Moonshadow Mobile
Florida
Silver Palm Rd
Rufus Rd
Bobcat Trail
Bobcat Trail Golf Club
Woodhaven Dr
Johannesburg Rd
S Haberland Blvd
Edwin Ave
Jason St
Kacher St
Zodiac St
Firebrand Rd
Pilgrim Rd
Atwater Dr
Delight Ave
Wiper Rd
Janus Ave
Jody Ave
Garbett Terrace
Hillman Terrace
S Yorkshire St
Patriot Circle
Derrick St
Kenoska St
Billingham Ln
S San Mateo Dr
Enid Ln
Fairlane Dr
Delwood Dr
E Hillsborough Blvd
Loftin St
Salisbury St
Theresa Blvd
Denver Dr
Grandmont St
Atwater St
Baldur Dr
Bachmann Blvd
Veterans Blvd
Collingswood Blvd
Shoreland St
Prineville St
Leona St
Yorkshire St
Nowell Ave
Andover Ave
Peachland Blvd
Tamiami Trail
Murdock
Mt Prospect Ave
Cochran Blvd
Quesada Ave
Franz Ross Park
Port Charlotte Town Center
Murdock Circle
Forrest Nelson Blvd
Salyers St
Nimrod St
Kenton St
Kensington St
Winston St
Newton St
Dewitt St
Dorchester St
Garvin Ave
Kendis St
Taunt St
Pellam Blvd
Doris St
Eagle St
Midway B
Broad Ranch Dr
Lakeview Blvd
Bendway Dr
Cannolot Blvd
Bayard St NW
Picnic St
Elkcam Blvd
Aaron St
Harbor Blvd
Midway Blvd
Hanford Dr NW
Tamiami Trail
Clean Blvd
Ollies Pond Park
People: 18,801,310
2500 feet
500 m
© 2016 Microsoft Corporation © 2016 HERE

CensusViewer

Login | Subscribe | Compare | Free

Links & Information

User manual | Tutorials | Give feedback | FAQ | Mailing list sign-up

Spreadsheets

Map Controls

Boundaries

Shapes

Universes

Universes

Data Sources

FL 2014 Adults

Census 2010 Race

Age

Gender

Race (2)

☐	☐	*American Indian And Ala...*	0	00.000%
☐	☐	*Asian Alone*	0	00.000%
☐	☑	Black Or African Ameri...	2,999,862	81.496%
☐	☐	*Native Hawaiian And Oth...*	0	00.000%
☐	☑	Some Other Race Alone	681,144	18.504%
☐	☐	*Two Or More Races*	0	00.000%
☐	☐	*White Alone*	0	00.000%

Congressional Districts (111th)

County

State House Districts

State Senate Districts

☐	☐	*001*	215,607	05.857%
☐	☐	*002*	79,067	02.148%
☐	☐	*003*	69,124	01.878%
☐	☐	*004*	47,341	01.286%
☐	☐	*005*	76,255	02.072%
☐	☐	*006*	148,434	04.032%
☐	☐	*007*	39,805	01.081%
☐	☐	*008*	60,167	01.635%
☐	☐	*009*	96,675	02.626%
☐	☐	*010*	101,861	02.767%
☐	☐	*011*	18,251	00.496%
☐	☐	*012*	70,265	01.909%
☐	☐	*013*	30,991	00.842%
☐	☐	*014*	96,023	02.609%
☐	☐	*015*	96,502	02.622%

QS: 3.17.64 / CI: 4.0.3 Patent pending Bing Maps TOU

Charlotte County Transit
Title VI Equity Analysis

Title 49 CFR, Appendix C, Section (3)(iv) requires that "the location of projects requiring land acquisition and the displacement of persons from their residences and business may not be determined on the basis of race, color, or national origin." For purposes of this requirement, "facilities" does not include bus shelters, as they are considered transit amenities. It also does not include transit stations, power substations, or any other project evaluated by the National Environmental Policy Act (NEPA) process. Facilities included in the provision include, but are not limited to, storage facilities, maintenance facilities, operations centers, etc. In order to comply with the regulations, Charlotte County Transit will ensure the following:

1. Charlotte County Transit will complete a Title VI equity analysis for any facility during the planning stage with regard to where a project is located or sited to ensure the location is selected without regard to race, color, or national origin. Charlotte County Transit will engage in outreach to persons potentially impacted by the siting of the facility. The Title VI equity analysis must compare the equity impacts of various siting alternatives, and the analysis must occur before the selection of the preferred site.
2. When evaluating locations of facilities, Charlotte County Transit will give attention to other facilities with similar impacts in the area to determine if any cumulative adverse impacts might result. Analysis should be done at the Census tract or block group level where appropriate to ensure that proper perspective is given to localized impacts.
3. If Charlotte County Transit determines that the location of the project will result in a disparate impact on the basis of race, color, or national origin, Charlotte County Transit may only locate the project in that location if there is a substantial legitimate justification for locating the project there, and where there are no alternative locations that would have a less disparate impact on the basis of race, color, or national origin. Charlotte County Transit must demonstrate and document how both tests are met. Charlotte County Transit will consider and analyze alternatives to determine whether those alternatives would have less of a disparate impact on the basis of race, color, or national origin, and then implement the least discriminatory alternative.

[Charlotte County Transit has planned the following facility.

- Veterans Blvd Transit Operations Building and Yard

The Title VI Equity Analysis report prepared during the planning stage is included in Appendix J of this Title VI Plan.

Title VI Equity Analysis for the Veteran's Boulevard Transit Facility

Title 49 CFR, Appendix C, Section (3)(iv) requires that "the location of projects requiring land acquisition and the displacement of persons from their residences and business may not be determined on the basis of race, color, or national origin." Charlotte County Transit completed a Title VI equity analysis for THE VETERAN'S BOULEVARD OPERATIONS BUILDING AND TRANSIT YARD during the planning stage to ensure that the location is selected without regard to race, color, or national origin.

Purpose and need for the facility:

Charlotte County Transit Operations & Yard needs to relocate from the current Airport Road location. The site selected is already vacant, located at the corner of Veterans & Atwater surrounded by the other Government enterprise business (the landfills' recycling drop-off and the County fueling site.)

The property will help ensure the buses are fueled every evening and it will not add vehicle miles to the fleet. The new site is centrally located to the service needs of the County. Thus, we will have less deadhead, vehicle miles and driver hours expended.

We will be building a new Transit Operating building which will house all Operation and Administrative staff. We look forward to purchasing the property FY16 and starting construction FY18.

Service area population characteristics:

The 2010 Census defined the following population characteristics for the [Charlotte County Transit Service Area]:

- 84.8% White,
- 9.3% Black,
- 8.7% Hispanic

However, 12.7% of Charlotte County residents live in poverty. The median age for Charlotte County residents is 56.9 years young.

Alternative locations considered:

As you can use the maps provided in Appendix I as the base. The demographic maps included in Appendix I show the distribution of minority, low income population, and the LEP population across the Charlotte County Transit service area are no affected.

Equity impacts of siting alternatives:

As you can clearly see the planned project site boundaries have no impact to any minority population in the area, whether it is residential or business.

Charlotte County Transit gave attention to other facilities with similar impacts in the area to determine if any cumulative adverse impacts might result. Analysis was done at the Census tract or block group level where appropriate to ensure that proper perspective is given to localized impacts which are all positively received, CCT determined that the location of the project will result in a no disparate impact on the basis of race, color, or national origin.

Alternative 1

There is no need to select any other alternative site location as this site is large enough to accommodate CCT current and future needs. This Veterans site is currently available and poses no threat to the environment, current businesses or residents in the area as the property is vacant.

The preferred alternative involves demolition and construction of a new multimodal transportation facility. The demolition removes aged parking structure, commercial building. The new construction replaces the removed structures with a new multimodal transportation facility. These improvements do not displace, temporarily or long term, any low income or minority housing or businesses. Rather, the preferred alternative provides business opportunities within the central County location, improved accessibility to multiple forms of transportation, and the ability to expand transit service. The preferred alternative is located only 3 blocks away from the current transit maintenance center where it will continue to provide transit service to low income and minority populations. The preferred alternative is conveniently located to service low wage jobs, semi-skilled jobs, all of which are serviced by Charlotte County Transit.

The Charlotte County Transit has held numerous meetings that have discussed relocating the existing transit center and the preferred alternative. Additional public meetings, will be held over the next year to be open to the public and of these public meetings Environmental Justice population will be notified. The public meetings were held at times and locations that allow environmental justice population to attend. The public open houses will be held during the later afternoon through early evening at the existing Charlotte County Transit Center.

There will be temporary air, noise and vibration impacts during construction of the population. These impacts are not an adverse effect nor disproportionately towards the EJ population.

The preferred alternative provides improved aesthetic values and health conditions to the EJ population, and the community as a whole, through the removal of existing structures that are in disrepair. The preferred alternative would have a positive impact on minority and low income populations because it would improve Charlotte County Transit's ability to continue, and expand, transit service to the high percentage of this population throughout the service area. The preferred alternative would also improve accessibility to multimodal transportation options and provide potential business opportunities to low income and minority populations through vendor and small retail opportunities. The preferred alternative increases access and connectivity to the given and broader community.

The preferred alternative would not result in any permanent destruction or disruption of:

- community cohesion or community's economic vitality,
- availability of public and private facilities and services

Nor would the preferred alternative result in:

- displacement of persons, businesses, or nonprofit organizations,

- Increased traffic congestions, isolation, exclusion, or separation of minority or low-income individuals within a given community or from the broader community.

Mitigation:

The phasing of the construction will not have impacts to any adjacent businesses along Veterans Blvd. Transit service would be maintained throughout construction of the project and the low income/minority populations would be kept appraised of the construction schedule, business opportunities and changes in if any transit routes. Please keep in mind that Charlotte County Transit is a paratransit system. Charlotte County Transit will create a Public Participation Plan that will allow comments or complaints to be easily documented with an established process for responding to any and all comments.

Charlotte County Transit has provided the public with public outreach and opportunities to comment on the design of the preferred alternative.

In summary, no adverse impacts are anticipated and no mitigation measures will be required, beyond establishment of a public participation plan.

CRV FCA 2015

Design and Permitting				
Architectural Fee (DMS A/E Fee Guide Calculator)	8%			$176,475
Engineering, Geotech, Landscaping Fees	7%			$136,500
Commissioning	0.6%			$11,700
BIM	0.55%			$10,725
				$335,400
Florida Department of Environmental Protection - Sewer	1	250		$250
Florida Department of Environmental Protection - Water	1	250		$250
CCU Plans Review	1	500		$500
SWFWMD	1	800		$800
County Storm Water	1	580		$580
Site Plans Review	1	1860		$1,860
Plans Pre-application Fee	1	250		$250
Building Permit	$1,950,000			$9,750
IMPAC Fees	6,500 sf			$26,572
		Permitting and Fee Costs		$40,812
Construction				
Building	6500 sf	$300		$1,950,000
		Soft Cost Subtotal		$1,950,000
Overhead	15%			$292,500
Contractor Contingency	5%			$97,500
General Liability	1.1%			$21,450
Builder's Risk Insurance	1%			$19,500
P&P Bonding	1%			$19,500
Profit	6%			$120,627
		Construction Estimate		$2,521,077
County Expense				
CCU Connectivity Fee				$0
FPL Connectivity				$0
		Utility Connection Fees		$0
IT Connectivity				$0
IT Edge Equipment	1	15,000		$15,000
Furniture, Fixtures and Equipment	3%			$58,500
County Contingency	5%			$126,054
		County Requirements		$199,554
		Grand Total		$3,096,843

Fiber and/or Copper Building Conn
Switches, Routers, Computers
Interior and Exterior

FY2017 Capital Improvements Budget / FY 2017 - FY 2022 Project Detail — **Project No. c641701**

GENERAL PROJECT DATA:		Status: New
Project Title:	Transit Facility	
Functional Area:	Facilities	
Department:	Transit Section	
Location:	19765 Kenilworth Blvd, Port Charlotte	

CONCURRENCY REQUIREMENTS	(Y/N)
Does project add new capacity?	Yes/No
Is project required to maintain level of service:	
- Within 5 years? List project in CIE	Yes/No
- From 6 to 10 years? Monitor Annually	Yes/No

PROJECT NEED CRITERIA	
Safety	
Mandate	
Replace	X
Growth	X

PROJECT SCHEDULE	FY17 1 2 3 4	FY18 1 2 3 4	FY19 1 2 3 4	FY20 1 2 3 4	FY21 1 2 3 4	FY22 1 2 3 4
Desgn/Arch						
Land/ROW						
Construct						
Equipment						

PROJECT DESCRIPTION:

Construct new Transit facility and relocate services from Airport Road Annex to the JB Yard site located off Veterans Blvd.
The facility will provide operations & dispatch building with staff and county vehicle parking area.

PROJECT RATIONALE (Include Additional LOS Detail, if necessary):

Relocate transit providing a central location servicing county-wide citizens.
The new facility will reduce response time to the west county citizens.
Relocate county staff from a temporary trailer into a permenant facility.
This relocation will allow for the Airport Road Master Plan implementation.

OPERATING BUDGET IMPACT:

REPLACEMENT COUNTY PROPERTY NO.:

	Prior Actual	Est FY16	(1) Orig. FY17	(2) Est c/o to FY17	(3) New $ FY17	FY17	FY18	FY19	FY20	FY21	FY22	FUTURE	Total
			Calc. for FY17										
EXPENDITURE PLAN (000'S)													
Design/Arch/Eng					334	334							334
Land (or ROW)					290	290							290
Construction							2,523	2,523					5,046
Internal Costs													
Equipment							70	70					140
Interest													
Other Fees & Costs													
Total Project Cost					624	624	2,593	2,593					5,810
FUNDING PLAN (000'S)													
Grants					624	624	2,593	2,593					5,810
Total Funding					624	624	2,593	2,593					5,810
LOAN REPAYMENT SCHEDULE (000'S)													
Total Loan Repayment													
OPERATING BUDGET IMPACT (000'S)													
Personal Svc.													
Non-personal													
Capital													
Total Operating													

1.9. FORM C-1: TRANSIT-RELATED OPERATING AND ADMINISTRATIVE EXPENSES

Name of Applicant: Charlotte County BOCC

Name of Transit Program: Charlotte County Transit

Applicant Fiscal period start and end dates: October 1, 2017 to September 30, 2018

State Fiscal period from: July 1, 2017 to June 30, 2018

EXPENSE CATEGORY	EXPENSE $
Labor (501)	$240,613
Fringe and Benefits (502)	137,978
Services (503)	40,037
Materials and Supplies (504)	135,239
Vehicle Maintenance (504.01)	165,891
Utilities (505)	10,029
Insurance (506)	1,972
Licenses and Taxes (507)	0
Purchased Transit Service (508)	280,000
Miscellaneous (509)	3,478
Leases and Rentals (512)	6,972
Depreciation (513)	
TOTAL EXPENSE	$1,022,209

2.9. FORM C-2: TRANSIT-RELATED OPERATING AND ADMINISTRATIVE REVENUES

Name of Applicant: Charlotte County BOCC

Name of Transit Program: Charlotte County Transit

Applicant Fiscal period start and end dates: October 1, 2017 to September 30, 2018

State Fiscal period from: July 1, 2017 to June 30, 2018

OPERATING REVENUE CATEGORY	REVENUE $
Passenger Fares for Transit Service (401)	Total = $30,410 Rural = $3,500
Special Transit Fares (402)	60,000
Other (403 – 407) (identify by appropriate code)	(407) 18,000
TOTAL OPERATING REVENUE	$108,410
OTHER REVENUE CATEGORY	
Taxes Levied Directly by the Transit System (408)	0
Local Cash Grants and Reimbursements (409)	466,799
Local Special Fare Assistance (410)	0
State Cash Grants and Reimbursements (411)	365,000
State Special Fare Assistance (412)	0
Federal Cash Grants & Reimbursements (413)	82,000
Interest Income (414)	0
Contributed Services (430)	0
Contributed Cash (431)	
Subsidy from Other Sectors of Operations (440)	
TOTAL OF OTHER REVENUE	$913,776
GRAND TOTAL ALL REVENUE	$1,022,209

1.12. FORM C-5: CAPITAL REQUEST

CAPITAL REQUEST

Name of Agency: Charlotte County BOCC

R or E (a)	Quantity	Description (b) www.tripsflorida.org	Estimated Cost
	1	New Transit Facility Cost	215,326
Sub-total			$

(a) Replacement (R) or Expansion (E).
(b) Provide a brief description including the length and type vehicle, type of fuel, lift or ramp, number of seats and wheelchair positions. For example, 22' gasoline bus with lift, 12 ambulatory seats, and 2 wheelchair positions. Do not show the Make. **Any bus options that are part of purchasing the bus itself should be part of the vehicle request and NOT separated out under equipment.**

EQUIPMENT REQUEST

If item requested is after-market, it is recommended to gather and retain at least two estimates for the equipment requested. Purchases must be approved at the local level and follow Procurement Guidelines.

	Number requested	Description (c)	Estimated Cost
Sub-total			$

(c) Show mobile radios and identify the type of radio (i.e. two way radio or stereo radio), computer hardware/software, etc. under "Equipment Request."

VEHICLE SUBTOTAL $_____ + EQUIPMENT SUBTOTAL$ _____ = $ _____ (x).
(x) X 80% = $ _____ [This equals the Federal request. Show this amount on Form 424 in block 18(a)]

1.8 EXHIBIT C: PUBLIC HEARING

PUBLIC NOTICE

All interested parties within Charlotte County are hereby advised that Charlotte County Board of County Commissioners Transit Division is applying to the Florida Department of Transportation for a capital grant under Section 5339 of the Federal Transit Act of 1991, as amended, for the design and construction of a new transit facility at an estimated combined cost of $215,326.00 to be used for the provision of public transit services within Charlotte County.

A Public Hearing has been scheduled on December 22, 2016, at 9:00 AM, in the Charlotte County Transit Division Conference Room, 25490 Airport Road, Punta Gorda, Florida 33950, for the purpose of advising all interested parties of service being contemplated if grant funds are awarded, and to ensure that contemplated services would not represent a duplication of current or proposed services provided by existing transit or paratransit operators in the area.

THIS HEARING WILL BE CONDUCTED IF AND ONLY IF A WRITTEN REQUEST FOR THE HEARING IS RECEIVED BY 9:00 AM, DECEMBER 20, 2016.

Requests for a hearing must be addressed to:

Charlotte County Transit Division
Richard Kolar, Sr. Manager Fleet & Transit Division
Charlotte County Budget & Administrative Services
25490 Airport Road, Punta Gorda, FL 33950

and a copy sent to:

Florida Department of Transportation
Michelle Peronto, District Transit Programs Administrator and Title VI Program Area Officer
Florida Department of Transportation, District One, Modal Development Office/Public Transit
801 North Broadway
P.O. Box 1249
Bartow, FL 33830-1249

Florida Law and Title VI of the Civil Rights Act of 1964 Prohibits Discrimination in: Public accommodation on the basis of race, color, religion, sex, national origin, handicap, or of marital status.

Persons believing they have been discriminated against on these conditions may file a complaint with the Florida Commission on Human Relations at 850-488-7082 or 800-342-8170 (voice messaging)

SUN NEWSPAPERS

Charlotte • DeSoto • Englewood • North Port • Venice

PUBLISHER'S AFFIDAVIT OF PUBLICATION
STATE OF FLORIDA
COUNTY OF CHARLOTTE:

Before the undersigned authority personally appeared Holly Vinacco, who on oath says that she is legal clerk of the Charlotte Sun and the Englewood Sun, each a newspaper published at Charlotte Harbor in Charlotte County, Florida; that the attached copy of advertisement, being a Notice of Public Hearing, was published in said newspaper in the issue(s) of:

December 17, 2016

Affiant further says that the said newspaper is a newspaper published at Charlotte Harbor, in said Charlotte County, Florida, and that the said newspaper has heretofore been continuously published in said Charlotte County, Florida, Sarasota County, Florida and DeSoto County, Florida, each publication day and has been entered as periodicals matter at the post office in Punta Gorda in said Charlotte County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Holly Vinacco
(Signature of Affiant)

Sworn and subscribed before me this 19th day of December, 2016

Phyl Moll
(Signature of Notary Public)

PHYLIS MOLL
MY COMMISSION # FF 48827
EXPIRES August 27, 2017
(407) 398-0153 FloridaNotaryService.com

Personally Known ✓ OR Produced Identification ___

Type of Identification Produced _____

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Richard Kolar, Sr. Manager Fleet & Transit Division
Charlotte County Budget & Administrative Services
25490 Airport Road, Punta Gorda, FL 33950

and a copy sent to:

Florida Department of Transportation
Michelle Peronto, District Transit Programs
Administrator and Title VI Program Area Officer
Florida Department of Transportation, District One,
Modal Development Office/Public Transit
801 North Broadway
P.O. Box 1249
Bartow, FL 33830-1249

Florida Law and Title VI of the Civil Rights Act of 1964 Prohibits Discrimination in: Public accommodation on the basis of race, color, religion, sex, national origin, handicap, or of marital status.

Persons believing they have been discriminated against on these conditions may file a complaint with the Florida Commission on Human Relations at 850-488-7082 or 800-342-8170 (voice messaging)

adno-471482

1.13 EXHIBIT D: LEASING

MEMORANDUM for FTA 5339

Date: January 10, 2017

From: _____

William G. Truex, Chairman
Charlotte Count BOCC Transit Division

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

ATTEST:
Roger Eaton, Clerk of
Circuit Court and Ex-Officio Clerk

_____ _____

Janette S. Knowlton, County Attorney
LR 16-765

Deputy Clerk

To: FLORIDA DEPARTMENT OF TRANSPORTATION, DISTRICT OFFICE MODAL DEVELOPMENT OFFICE / PUBLIC TRANSIT

Subject: YEAR 2017 GRANT APPLICATION TO THE FEDERAL TRANSIT ADMINISTRATION, OPERATING OR CAPITAL ASSISTANCE FOR ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM, 49 UNITED STATES CODE SECTION 5310

Leasing:

Will the Charlotte County Transit, as applicant to the Federal Transit Administration Section 5310 Program, lease the proposed vehicle(s) or equipment out to a third-party?

_X_ No
___ Yes
If yes, specify to whom:

_____

NOTE: It is the responsibility of the applicant agency to ensure District approval of all lease agreements.

Transit
25490 Airport Road I Punta Gorda, FL 33950-5746
Phone: 941.575.4000 I Fax: 941.639.7279

FTA FISCAL YEAR 2016 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2016 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of Applicant: **Charlotte County BOCC Transit Department**

The Applicant agrees to comply with applicable provisions of Categories 01-23. X

OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

Category	Description
01.	Required Certifications and Assurances for Each Applicant.
02.	Lobbying.
03.	Procurement and Procurement Systems.
04.	Private Sector Protections.
05.	Rolling Stock Reviews and Bus Testing.
06.	Demand Responsive Service.
07.	Intelligent Transportation Systems.
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.
10.	Alcohol and Controlled Substances Testing.
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity Improvement).
12.	State of Good Repair Program.
13.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.
14.	Urbanized Area Formula Grants Programs and Passenger Ferry Grant Program.
15.	Seniors and Individuals with Disabilities Programs.
16.	Rural Areas and Appalachian Development Programs.
17.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).
18.	State Safety Oversight Grant Program.
19.	Public Transportation Emergency Relief Program.
20.	Expedited Project Delivery Pilot Program.
21.	Infrastructure Finance Programs.
22.	Paul S. Sarbanes Transit in Parks Program.
23.	Hiring Preferences

FTA FISCAL YEAR 2016 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2016 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of all Applicants for federal assistance to be awarded by FTA and all FTA Grantees with an active Capital or Formula Award)

AFFIRMATION OF APPLICANT

Name of the Applicant: **Charlotte County BOCC Transit Department**

Name and Relationship of the Authorized Representative: **Richard Kolar, Sr. Division Manager**

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2016, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during federal fiscal year 2016.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature: _____ Date: _____

Name Richard Kolar
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): CHARLOTTE COUNTY BOCC

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature: Loni A. Tetreault Date: 4/5/16

Name LONI A. TETREAULT
Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA and each FTA Recipient with an active Capital or Formula Project or Award must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within FTA's electronic award and management system, provided the Applicant has on file and uploaded to FTA's electronic award and management system this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

1.16 EXHIBIT G: APPLICANT CERTIFICATION AND ASSURANCES TO FDOT

The Charlotte County BOCC certifies and assures to the Florida Department of Transportation in regard to its Application under U.S.C. Section 5339 dated April 5, 2016:

1) It shall adhere to all Certifications and Assurances made to the federal government in its Application.
2) It shall comply with Florida Statues:
    a. Section 341.051- Administration and financing of public transit and intercity bus service programs and projects
    b. Section 341.061 (2) - Transit Safety Standards; Inspections and System Safety Reviews
3) It shall comply with Florida Administrative Code
    a. Rule Chapter 14-73 - Public Transportation
    b. Rule Chapter 14-90 - Equipment and Operational Safety Standards for Bus Transit Systems
    c. Rule Chapter 14-90.0041 - Medical Examination for Bus System Driver
    d. Rule Chapter 41-2 - Definitions
4) It shall comply with the FDOT's:
    a. Bus Transit System Safety Program Procedure No. 725-030-009
    b. Public Transit Substance Abuse Management Program Procedure No. 725-030-035
    c. Transit Vehicle Inventory Management Procedure No. 725-030-025
    d. Public Transportation Vehicle Leasing Procedure No. 725-030-001
    e. FDOT Guidelines for Acquiring Vehicles
    f. Procurement Guidance for Transit Agencies Manual
5) It has the fiscal and managerial capability and legal authority to file the application.
6) Local matching funds will be available to purchase vehicles/equipment at the time an order is placed.
7) It will carry adequate insurance to maintain, repair, or replace project vehicles/equipment in the event of loss or damage due to an accident or casualty.
8) It will maintain project vehicles/equipment in good working order for the useful life of the vehicles/equipment.
9) It will return project vehicles/equipment to FDOT if, for any reason, they are no longer needed or used for the purpose intended.
10) It recognizes FDOT's authority to remove vehicles/equipment from its premises, at no cost

to the FDOT, if the Department determines the vehicles/equipment are not used for the purpose intended, improperly maintained, uninsured, or operated unsafely.

11) It will not enter into any lease of project vehicles/equipment or contract for transportation services with any third party without prior approval of FDOT.

12) It will notify FDOT within 24 hours of any accident or casualty involving project vehicles/equipment, and submit related reports as required by the Department.

13) It will submit an annual financial audit report to FDOT (FDOTSingleAudit@dot.state.fl.us), if required by FDOT.

Date: January 10, 2017

BOARD OF COUNTY COMMISSIONERS
OF CHARLOTTE COUNTY, FLORIDA

_____
William G. Truex, Chairman BOCC

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

_____
Janette S. Knowlton, County Attorney
LR 16-768

ATTEST:
Roger Eaton, Clerk of
Circuit Court and Ex-Officio Clerk
of the Board of County Commissioners

_____
Deputy Clerk

1.17 EXHIBIT J: STANDARD LOBBYING CERTIFICATION FORM

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," (a copy the form can be obtained from http://www.dot.state.fl.us/transit/Pages/grantsadministration.shtm) in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*)]

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such expenditure or failure.]

The Contractor, Charlotte County BOCC, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

Date January 10, 2017

BOARD OF COUNTY COMMISSIONERS
OF CHARLOTTE COUNTY, FLORIDA

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

William G. Truex, Chairman

Janette S. Knowlton, County Attorney
LR 16-768

ATTEST:
Roger Eaton, Clerk of
Circuit Court and Ex-Officio Clerk
of the Board of County Commissioners

Deputy Clerk

1.1. EXHIBIT K: FTA SECTION 5333 (B) ASSURANCE

(Note: By signing the following assurance, the recipient of Section 5311 and/or 5311(f) assistance assures it will comply with the labor protection provisions of 49 U.S.C. 5333(b) by one of the following actions: (1) signing the Special Warranty for the Rural Area Program (see FTA Circular C 9040.1E, Chapter X); (2) agreeing to alternative comparable arrangements approved by the Department of Labor (DOL); or (3) obtaining a waiver from the DOL.)

Charlotte County Transit Division (hereinafter referred to as the "Recipient") HEREBY ASSURES that the "Special Section 5333 (b) Warranty for Application to the Small Urban and Rural Program" has been reviewed and certifies to the Florida Department of Transportation that it will comply with its provisions and all its provisions will be incorporated into any contract between the recipient and any sub-recipient which will expend funds received as a result of an application to the Florida Department of Transportation under the FTA Section 5339 Program.

Dated _____

_____

William G. Truex, Chairman Board of County Commissioners

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

_____

Janette S. Knowlton, County Attorney

LR 16-765

ATTEST: _____

Roger Eaton, Clerk of the Circuit Court and Ex-Officio
Clerk to the Board of County Commissioners

Note: All applicants must complete the following form and submit it with the above Assurance.

LISTING OF RECIPIENTS, OTHER ELIGIBLE SURFACE TRANSPORTATION PROVIDERS, UNIONS OF SUB-RECIPIENTS, AND LABOR ORGANIZATIONS REPRESENTING EMPLOYEES OF SUCH PROVIDERS, IF ANY

(See Appendix for Example)

1 Identify Recipients of Transportation Assistance Under this Grant.	2 Site Project by Name, Description, and Provider (e.g. Recipient, other Agency, or Contractor)	3 Identify Other Eligible Surface Transportation Providers (Type of Service)	4 Identify Unions (and Providers) Representing Employees of Providers in Columns 1, 2, and 3
Charlotte County Government	Charlotte County Transit	Charlotte County Transit	International Union of Painters and Allied Trades, AFL-CIO

Bus and Bus Facilities Formula Program

Bus Program
Number: 20.526
Agency: Department of Transportation
Office: Federal Transit Administration (FTA)

PROGRAM INFORMATION

Authorization (040):

Moving Ahead for Progress in the 21st Century Act, 49 U.S.C 5339.

Objectives (050):

Provides capital funding to replace, rehabilitate and purchase buses and bus related equipment and to construct bus-related facilities.

Types of Assistance (060):

Formula Grants

Uses and Use Restrictions (070):

Eligible capital projects include the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transportation centers, intermodal terminals, park-and-ride stations, acquisition of replacement vehicles, bus rebuilds, passenger amenities such as passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, supervisory vehicles, fare boxes, computers, and shop and garage equipment.

Eligibility Requirements (080)

Applicant Eligibility (081):
Our definition of an eligible applicant is states and designated recipients that operate or allocate funding to fixed-route bus operators.

Beneficiary Eligibility (082):
Beneficiaries of funding include states and designated recipients. After allocation of funds, fixed-route bus operators, the general public, both users and non-users of public transportation, public agencies, and private transportation companies may may benefit.

Credentials/Documentation (083):
Resolution by an authorized public body approving the filing for an application; projects must be included in an urbanized area's transportation improvement program (TIP), in the State transportation improvement program (STIP) and approved by FTA and FHWA; information must be provided on labor and relocation; environmental impact statement; legal opinion; coordinated regional planning documentation; maintenance certification; and compliance with certifications and assurances as compiled in FTA's Annual List of Certifications and Assurances. Cost will be in accordance with OMB Circular 2 CFR 200 for State and local governments. Federal Register Notice

FTA Fiscal Year Apportionments, Allocations, and Program Information, published annually contains the capital investment apportionments. Contact the FTA Regional Office to obtain the publication dates or the FTA website: www.fta.dot.gov. 2 CFR 200, Subpart E - Cost Principles applies to this program.

Application and Award Process (090)

Preapplication Coordination (091):
Preapplication coordination is required. An environmental impact statement is required for this program. An environmental impact assessment is required for this program. This program is eligible for coverage under E.O. 12372, "Intergovernmental Review of Federal Programs." An applicant should consult the office or official designated as the single point of contact in his or her State for more information on the process the State requires to be followed in applying for assistance, if the State has selected the program for review.

Application Procedures (092):
This program is excluded from coverage under 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. This program is subject to the provisions of OMB Circular No2 CFR 200 and FTA Circular 5100.1 "Bus and Bus Facilities Program." May 18, 2015. Applications are made to the regional offices of the Federal Transit Administration listed in Appendix IV of the Catalog.

Award Procedure (093):
An FTA grant award obligating Federal funds is reflected in a grant agreement. Grants are awarded electronically using FTA's electronic award management system, http://ftateamweb.fta.dot.gov/fta-flash2b.html. In order to access this system, a user name and password are needed and can be obtained by contacting the regional offices. Once the funds are reserved in the electronic award management system and the project information has been reviewed and approved by Headquarters, the recipient must execute the grant agreement to access the funds.

Deadlines (094):
Contact the headquarters or regional office, as appropriate, for application deadlines.

Range of Approval/Disapproval Time (095):
Not Applicable.

Appeals (096):
Not Applicable.

Renewals (097):
Funding is made available annually through the appropriation process. Grants may be amended to add newly available funds for a continuing project.

Assistance Consideration (100)

Formula and Matching Requirements (101):
Statutory Formula: Title 49, Chapter Section 5339. This program has a statutory formula in Section 5339(d)(1) and (2).
Matching Requirements: Percent: 20%. The federal share is not to exceed 80 percent of the net project cost. The Federal share may be 90 percent for the cost of vehicle-related equipment attributable to compliance with the American with Disabilities Act and the Clean Air Act or 85 percent for the cost of a vehicle that complies with these

requirements. The federal share may also be 90 percent for projects or portions of projects related to bicycles facilities.
This program has MOE requirements, see funding agency for further details.

Length and Time Phasing of Assistance (102):
Funds must be obligated in a grant within three years after funds are appropriated (total of four years). See the following for information on how assistance is awarded/released: Reimbursement of eligible project expenses ; Applicant is required to submit a grant application in FTA's electronic award management system

Post Assistance Requirements (110)

Reports (111):
(1) Progress reports; (2) Financial status reports; (Submitted quarterly for recipients in urbanized areas over 200,000 population, annually for other recipients and states); (3) construction reports where applicable. Federal Financial Report, SF-425. Progress reports are required on a quarterly basis. Expenditures are reported on the Federal Financial Report. A milestones progress report is required.

Audits (112):
In accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements, non-Federal entities that expend financial assistance of $750,000 or more in Federal awards will have a single or a program-specific audit conducted for that year. Non-Federal entities that expend less than $750,000 a year in Federal awards are exempt from Federal audit requirements for that year, except as noted in 2 CFR 200.503.

Records (113):
Recipient is required to retain intact, for 3 years following submission of final expenditure report, pending resolution of audit findings, all project contract documents, financial records, and supporting documents.

Financial Information (120)

Account Identification (121):
69-8350-0-7-401.

Obligations (122):
(Formula Grants) FY 15 $106,260,607; FY 16 est $178,925,938; and FY 17 est $292,431,060

Range and Average of Financial Assistance (123):
Current year: $165,000 - $40,000,000.

Program Accomplishments (130):
Fiscal Year 2015: Funds were awarded to States in FY2015 to purchase transit buses and related facilities and equipment. Fiscal Year 2016: FTA will award funds for battery-electric buses, hydrogen fuel cell buses, and buses powered by more common technologies, as well as supporting equipment and facilities. Fiscal Year 2017: FTA will award funds for battery-electric buses, hydrogen fuel cell buses, and buses powered by more common technologies, as well as supporting equipment and facilities.

Regulations, Guidelines, and Literature (140):
Contact the FTA Regional Offices. See FTA Circular5100.1 "Bus and Bus Facilities Program." May 18, 2015.

Information Contacts (150)

Regional or Local Office (151) :
None. See Appendix IV: Agency Regional and Local Office Addresses of the Catalog for a listing of the Federal Transit regional offices.

Headquarters Office (152):
Samuel Snead 1200 New Jersey Ave, SE , Washington, District of Columbia 20590 Phone: 202-366-1089

Website Address (153):
http://www.fta.gov

Related Programs (160):
20.205 Highway Planning and Construction; 20.505 Federal Transit_Metropolitan Planning Grants; 20.507 Federal Transit_Formula Grants; 20.509 Formula Grants for Other Than Urbanized Areas; 20.513 Capital Assistance Program for Elderly Persons and Persons with Disabilities

Examples of Funded Projects (170):
Fiscal Year 2015: Example of Funded Projects in FY 2015:

1. KING COUNTY (WA) 60ft Bus Replacements
2. SACRAMENTO RTD (CA) Bus Transfer Station Project
3. CITY of DETROIT (MI) Bus Purchase – 40ft Buses
4. WMATA (DC) Bus Purchase – 40ft Hybrid Buses. Fiscal Year 2016: The same types of funded projects are expected in FY 2016. Fiscal Year 2017: The same types of funded projects are expected in FY 2017.

Criteria for Selecting Proposals (180):
Not Applicable.

December 19, 2016

Ms. Nicole Gwinnett
Southwest Florida Regional Planning Council
1400 Colonial Blvd
Suite 1
Fort Myers, FL 33907

Dear Ms Gwinnett:

Enclosed is the 49 USC Section 5339 Capital Assistance Program Grant Application being submitted by Charlotte County Transit Department FY 2017/2018. As you might know, we are the Community Transportation Coordinator (CTC) for Charlotte County as well as the general public transit provider. This grant is for capital assistance.

We would ask that the RPC review this application in its function as regional clearing house, and advise us of its findings. The RPC has in the past found such applications to be "Regionally Significant and Consistent".

Thank you for your assistance and your support of public transportation in this area.

Sincerely;

Richard Kolar
Senior Division Manager Transit-Fleet
941.833.6236
Richard.kolar@charlottecountyfl.gov
Budget & Administrative Services Dept.